

## CONTROLLER IN SHEET METAL INDUSTRY

Belgium/Serbia - Smederevo

### Purpose of the job:

As part of procurement department at Metech Serbia and Metes Belgium, Controller will be responsible for coordination of stock management operations, with the purpose to ensure compliance with procedures, to provide service control to business units and to act as an advisor to other departments in stock and supply issues. Further controlling activities will be added later.

### Responsibilities:

- Organizing everyday stock counts and controlling in both companies
- Conducting compliance checks to ensure business activities are in line with company procedures
- Regular follow-up of stocklevels with customers
- Monitoring of customer's behavior in accordance with agreements
- Stock management in accordance with the requirements of the procurement department
- Outdated stock control
- Stock optimization
- Preparation of daily, weekly and monthly reports towards management
- Effective communications channels on trust development with commercial and other departments in the company

### Requirements:

- University/Master Degree in Finance Management, Economics
- Preferably a few years of experience in (industrial) auditing and/or controlling activities
- Strong analytical skills and perfect knowledge of MS Excel
- Experience with MRP/ERP Systems is an advantage
- Strong written and oral communication skills
- Effective team worker with very good interpersonal skills
- Proactive approach
- Focused on and flexible to meet deadlines
- Highly organized with the ability to manage multiple tasks
- Proactive approach
- Fluent in English
- Willingness to travel abroad

### What we offer:

- Dynamic and creative environment
- Professional development opportunities
- Remuneration according to experience and skills



# METECH d.o.o.

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Production and trade company

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If this sounds like your new job, send us your current CV, and a motivation letter telling us how and why you want to help us grow,

by e-mail to: [office@metech-srbija.com](mailto:office@metech-srbija.com)